Minors Checklist (under 18 yo)

*Please note that this list of safety training and resources can also be found on Blink. For more information on minors in research labs, visit Minors in UCSD Laboratories and Requirements for Minors Performing Research.

The Basics
- Visit with Biology HR
- Complete paperwork; PI must complete two forms and forward signed copies to EH&S Research Safety Manager. Parent or legal guardian signature is required.
  - Form 1: Proposed Project Checklist for Minors Performing Research in Laboratories
  - Form 2: Waiver of Liability, Assumption of Risk, and Indemnity Agreement
- Get single sign-on (username and password) for web usage
- Log on and set up your UCSD affiliate account
- Visit the Campus Card office for your UCSD ID, unless already have
- Proofread and confirm your BLINK directory information (address, contact info.)

Safety Training
- Before you begin working in lab, complete the UC Safety Fundamentals and Annual Laboratory Hazards Training
  - Print certificates for the lab manager’s records (maintain for 3 years)
- Additional training (research dependent), such as division autoclave training
- Visit the PPE office for your 2 fitted lab coats and 2 pairs of safety glasses
- Email EH&S Research Assistance Program to be added to the EH&S database

In the Lab
- Meet with your PI and lab manager, review New Worker Checklist (sign upon completion)
- Ask your area safety coordinator to visit My Research Safety and send you the Laboratory Hazard Assessment Tool (LHAT) and Hazard Control Plans (HCP) from the Chemical Hazard Use Application (CHUA) for your review and digital signature
- Make sure you are added to any additional applicable research authorizations
- Identify age restricted equipment and procedures with PI and lab manager

Emergency Preparedness
- Update your emergency contact information (lab-specific)
- Remember that you can never work alone!
- For injuries, report your injury and seek medical attention at UCSD Thornton Hospital. In an emergency, dial 911
- Study your building’s Emergency Action Plan and be aware of the evacuation location
- Register for campus emergency alerts
- Be aware of the red Emergency Response flip-guide hanging in your lab
- Keep the first aid kit readily supplied using the online order form