Minors Checklist (under 18 years old)

*Please note that this list of safety training and resources can also be found on Blink. For more information on minors in research labs, visit Minors in UCSD Laboratories and Requirements for Minors Performing Research. This checklist primarily concerns high school students (minors) looking to do temporary research projects in a biology laboratory.

The Basics

- Visit with Biology HR: complete paperwork; PI must complete two forms and forward signed copies to EH&S Research Safety Manager. Parent or legal guardian signature is required.
  - Form 1: Proposed Project Checklist for Minors Performing Research in Laboratories
  - Form 2: Waiver of Liability, Assumption of Risk, and Indemnity Agreement
- Get single sign-on (username and password) for web usage (optional)
- Log on and set up your UCSD affiliate account (optional)

Safety Training

- Meet with your PI and lab manager, review New Worker Checklist (sign upon completion).
- One-on-one safety overview of general lab hazards as well as hazards specific to individual lab.
  - Document training using the Supervisor’s Safety Meeting form.
- Additional training (research dependent), such as division autoclave training.
- Ask your lab manager and PI if you should visit the PPE office for lab coats and safety glasses.

In the Lab

- Make sure you are added to any additional applicable research authorizations, such as the BUA.
  - Ask to be added to the lab roster, LHAT, CHUA and associated HCPs (optional).
- Identify age restricted equipment and procedures with PI and lab manager.

Emergency Preparedness

- Update your emergency contact information (lab-specific).
- Remember that you can never work alone!
- For injuries, report injuries and seek immediate medical attention. In an emergency, dial 911. Staff should report to UCSD Thornton Hospital and students to Student Health Services. All others, such as volunteers or visiting scholars, report to your health care provider.
- Study your building’s Emergency Action Plan and be aware of the evacuation location.
- Register for campus emergency alerts.
- Be aware of the red Emergency Response flip-guide hanging in your lab.