

Minors Checklist (under 18 years old)

*Please note that this list of safety training and resources can also be found on [Blink](#). For more information on minors in research labs, visit [Minors in UCSD Laboratories](#) and [Requirements for Minors Performing Research](#). This checklist primarily concerns high school students (minors) looking to do temporary research projects in a biology laboratory.

The Basics

- Visit with Biology HR: complete paperwork; PI must complete two forms and forward signed copies to EH&S Research Safety Manager. Parent or legal guardian signature is required.
 - Form 1: [Proposed Project Checklist for Minors Performing Research in Laboratories](#)
 - Form 2: [Waiver of Liability, Assumption of Risk, and Indemnity Agreement](#)
- Get *single sign-on* (username and password) for web usage (optional)
- Log on and set up your UCSD affiliate account (optional)

Safety Training

- Meet with your PI and lab manager, review [New Worker Checklist](#) (sign upon completion).
- One-on-one safety overview of general lab hazards as well as hazards specific to individual lab.
 - Document training using the [Supervisor's Safety Meeting form](#).
- Additional training (research dependent), such as division **autoclave training**.
- Ask your lab manager and PI if you should visit the [PPE office](#) for lab coats and safety glasses.

In the Lab

- Make sure you are added to any additional applicable research authorizations, such as the [BUA](#).
 - Ask to be added to the lab roster, LHAT, CHUA and associated HCPs (optional).
- Identify age restricted equipment and procedures with PI and lab manager.

Emergency Preparedness

- Update your emergency contact information (lab-specific).
- Remember that you can never work alone!*
- For [injuries](#), [report](#) injuries and seek immediate medical attention. In an emergency, dial 911. **Staff** should report to [UCSD Thornton Hospital](#) and **students** to [Student Health Services](#). All others, such as **volunteers** or **visiting scholars**, report to your health care provider.
- Study your building's [Emergency Action Plan](#) and be aware of the evacuation location.
- Register for [campus emergency alerts](#).
- Be aware of the red [Emergency Response flip-guide](#) hanging in your lab.